

# EV Charger invoice requirements

## Multi-unit residential buildings

Your EV Charger invoice needs to have all the information identified below in order to meet the documentation requirements for the application for rebates.

**3** Contractor's Company Name  
Contractor's Street Address  
City, Province  
Postal Code  
Phone  
Email

**4** Invoice # XXXXX  
**5** Date: MM/DD/YYYY

**1** TO: Applicant's name  
**2** Site Address  
Street Address  
City, Province  
Postal Code  
Phone

QTY	Description	Unit price	Line total
4	<b>6 a</b> Equipment / materials Model number: JuiceBox Pro 40	\$XXX.XX	\$XXX.XX
1	<b>6 b</b> Site assessment & permit application Electrical permit application & final city inspection	\$XXX.XX	\$XXX.XX
1	<b>6 c, d, e.</b> Equipment sales, installation, and labour EV Infrastructure work. - Install a EV panel in the electrical room - Install 2 x 40 AMP breakers on the EV electrical panel - from EV panel pull teck cable to desired installation spots - X-Ray & core out of the electrical room - Install a distribution junction box on the exterior wall - From junction box pull sufficient teck cable to the other end of the building to install 4 EVchargers, cable length 40 meter each - Labour	\$XXX.XX	\$XXX.XX
<b>6 f</b> SUBTOTAL			
GST			
PST			
TOTAL			

**7** PAID

THANK YOU FOR YOUR BUSINESS!

### Invoice must display



- 1 Applicant's name
- 2 Site address
- 3 Contractors' Company name, address and contact information
- 4 Show as an invoice and not a quote
- 5 Invoice date
- 6 Separate line item for:
  - a. Charger make/model# and cost (if supplied by contractor)
  - b. Permit costs
  - c. Installation costs
  - d. Labour
  - e. Construction
  - f. Subtotal before taxes
- 7 Proof of payment (e.g. PAID stamp)

This document was developed to explain program invoice requirements. It is not an official rebate program document. All pricing and EV upgrade information is provided for example purposes only and does not represent a typical price or a recommended product. We accept no liability for any incomplete, inaccurate, or out of date information displayed.

For a complete list of current rebate amounts, product eligibility, documentation requirements, and terms and conditions, visit [electricvehicles.bchydro.com/incentives/charger-rebates](https://electricvehicles.bchydro.com/incentives/charger-rebates).

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